

*"We will not achieve our development goals unless the entire Agency takes the role of both women and men into account in development programming."*

*Andrew S. Natsios, USAID Administrator*

The United States Agency for International Development (USAID) recognizes that equal opportunity for women and men is necessary not only for the well-being of their families but also because women's involvement is key to advancing economic and social development and promoting democracy. Even today many women are not able to fully share in the political and economic life of their societies. They face enduring economic, legal and customary barriers to their participation in development. In addition, in recent years the toll of HIV/AIDS on women and the abominable practice of trafficking in women and children have held back women's progress and that of their countries.

The Agency addresses gender inequalities in order to reduce economic and social inequities, improve the probability of growth and broader civic participation, and increase program results. Gender considerations cut across all aspects of USAID programs, from the broad commitments to poverty reduction and sustainable growth to more recently emerging challenges. USAID continues its commitment to address gender-related issues in all of these long-standing and cutting-edge challenges.

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#### **WID IQC Contractors**

**Chemonics International, Inc.**  
**Contract #GEW-I-00-02-00016**

Subcontractors: Centre for Development and Population Activities (CEDPA); Charney Research; Development and Training Services, Inc (DTS); ECI; International Research & Exchanges Board (IREX); MetaMetrics, Inc.; MUCIA; and Partners of the Americas

IQC Project Manager: Elizabeth Anne Belt (Acting)  
Phone: 202 955 3300  
Email: ebelt@chemonics.net

**Development Alternatives, Inc.**  
**Contract #GEW-I-00-02-00017**

Subcontractors: Academy for Educational Development (AED); American University Washington College of Law; The Asia Foundation; International Center for Research on Women (ICRW); Minnesota Advocates for Human Rights; The QED Group; Rural Development Institute (RDI); and Training Resources Group (TRG)

IQC Project Manager: Belinda Bernard  
Phone: 301 215 7019  
Email: Belinda\_Bernard@dai.com

**Development & Training Services, Inc.**  
**(small business)**  
**Contract #GEW-I-00-02-00018**

Subcontractors: ACDI/VOCA; Checchi and Consulting Company, Inc.; Chemonics International, Inc.; Counterpart International; Educational Development Center (EDC); International Business & Technical Consultants, Inc. (IBTCI); Louis Berger Group; Management Sciences for Health (MSH); Centers for Research on Women at Wellesley College; and Winrock International.

IQC Project Manager: Indira Ahluwalia  
Phone: 703-465-9388  
Email: Indira.Ahluwalia@devts.com

**DevTech Systems, Inc.**  
**Contract #GEW-I-00-02-00019**

Subcontractors: Cultural Practice; IBM; The IRIS Center at the University of Maryland; The Land Tenure Center at the University of Wisconsin; L.T. Associates; Network for East-West Women; Pact; World Education; and World Learning

IQC Project Manager: Isabel Dillener  
Phone: 703 778-2641  
Email: idillener@devtechsys.com

**Juarez and Associates, Inc. (small business)**  
**Contract #GEW-I-00-02-00020**

Subcontractors: Institute for Development Anthropology; CLC & Associates International, Inc.; and Coalition Against Trafficking of Women

IQC Project Manager: Nicandro Juarez  
Phone: 310 478 0826  
E-mail: njuarez@juarezassociates.com

**Management Systems International/  
The Futures Group**  
**Contract #GEW-I-00-02-00021**

Subcontractors: International Office of Migration (IOM); and Michigan State University

IQC Project Manager: Marina Fanning  
Phone: 202 484 7170  
Email: mfanning@msi-inc.com

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U.S. Agency for International Development



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*integrating gender*

gender

matters

*achieving results*

### ***Gender Integration and the Office of Women in Development***

The Office of Women in Development (EGAT/WID) contributes to USAID's efforts to build development programs that are both effective and equitable. As the focal point for technical expertise and leadership on gender integration, the WID Office assists other USAID operating units in fulfilling USAID's commitment to identify and address differential impacts on women and men in all USAID programs.

The WID Office role is a catalytic one. WID helps build capacity within operating units to identify and address gender issues in USAID programs throughout the world. It helps operating units meet the Agency requirements for gender analysis in the development of strategic plans and the incorporation of these findings into all programs and their monitoring and evaluation. It addresses long-standing challenges such as the provision of education and legal rights, while also identifying and addressing gender dimensions in emerging issues such as access to information and communications technologies, economic globalization and trade, the continual flare-up of internal conflicts, and HIV/AIDS and trafficking in persons.

### ***Integrating Gender for Development Results: The Women in Development (WID) Indefinite Quantity Contract (IQC)***

In September 2002, the Agency awarded six new contracts through a five-year IQC mechanism to support the Agency's efforts to take the roles of both women and men into account in its programming in order to achieve its development goals. The IQC is implemented under a Task Order mechanism, and all USAID units are eligible to execute Task Orders utilizing their own funding within the Basic Agreement of this IQC, with gender as an integral part of scope of work.

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### ***What Services Are Available and in What Sectors?***

The Agency's mandate is clear. It is to integrate a gender perspective throughout all USAID programs. The WID IQC provides all USAID operating units with the following services in support of this directive:

- short- and long-term technical services and training
- research and analysis
- communications and outreach (including conferences and workshops)

Gender is a crosscutting issue and the IQC provides access to a wide range of consultants who are both experts in technical fields and experts in addressing gender-related matters. The IQC covers all sectors and relates to all of USAID's goal areas to:

- achieve broad-based economic growth
- build sustainable democracies
- develop human capacity
- stabilize world population and protect human health
- protect the environment
- provide humanitarian assistance

### ***Issuing a Task Order Under the WID IQC***

**There are three straightforward steps for any USAID Operating Unit:**

- 1.** After careful review of the Basic Agreement, the USAID unit (this includes Missions and other operating units in USAID) prepares a scope of work and budget and submits them to the Cognizant Technical Officer (CTO) for the Basic IQC contracts, Shirley A. Toth, EGAT/WID, for review and clearance.
- 2.** After comments/clearance are received by the unit, the unit provides their Procurement Officer with the appropriate scope of work, budget and justifications. In turn the Procurement Officer provides each of the six IQC contractors with the scope of work for their response giving them what the Procurement Officer considers a reasonable amount of time to submit their proposals and budgets. Once received, the proposals are evaluated against the criteria set by the unit, and the Task Order is awarded by the unit's Procurement Officer.
- 3.** When an award is made, a copy of the Task Order, the evaluation selection memorandum and the negotiation memorandum are to be provided to the EGAT/WID CTO.

The request for a Task Order proposal can be totally performance based (no labor categories identified) or the request can address the labor categories and the qualifications, using those discussed in the Basic Agreement as a guide. The Task Order can also be Fixed Price or Cost Plus Fixed Fee. Further details on preparing Task Orders under this agreement are outlined in the Basic IQC Agreement or can be obtained from your Procurement Officer. The WID CTO is also available for guidance in the development of the Task Order.

### ***Small Business Utilization***

This IQC does not use a Tier System. However, since FY 2002 funds were obligated to award the IQCs, operating units have the option of utilizing the two small business contractors under this mechanism, without competition. For further details this should be discussed with the appropriate Procurement Officer, or the EGAT/WID CTO for the Basic Agreement).

### ***Term***

The WID IQC is valid for a five (5)- year term from September 30, 2002 until September 29, 2007. All task orders must be ordered within the five-year term of the IQC, and must be completed no later than three years after the initial life of the IQC.

### ***For Further Information The USAID Contacts Are:***

CTO: Shirley A. Toth  
Phone: 202-712-4722,  
E-mail: [stoth@usaid.gov](mailto:stoth@usaid.gov)  
CO: Unit Procurement Officer

Website: [www.usaid.gov](http://www.usaid.gov)  
Keywords: women in development or gender